

Application to subdivide licences to take and use water and to operate works



Privacy collection statement:

The information from this form is collected under the Water Act 1989 in order to process this transaction in the Victorian Water Register. The information is collected and used in line with the Information Privacy Principles in the Information Privacy Act 2000 (Victoria) for the purpose of maintaining the Register and for providing statistical water market information. Most of the information in the Water Register is available to the public.

What is this form used for?	<p>Use this form to apply to subdivide a licence to take and use water and to operate works.</p> <p>This application combines the requirements under sections 51 and 67 of the Water Act 1989. If you are also transferring the ownership of the licence this form combines the requirements to transfer ownership of a take and use licence (Sections 51 & 62 Water Act 1989) and a licence to operate or construct works (Section 67 & 74 Water Act 1989) upon sale of land.</p>
Talk to us first	<p>We would like to discuss your licensing needs and offer our assistance with the application process.</p> <p>Our phone number is 1300 139 510</p>
What do I need to do?	<p>To lodge your application you need to:</p> <ul style="list-style-type: none">• Fill in all details on the form (the form can also be downloaded from our website www.srw.com.au and completed on your computer; however it must be printed and signed)• Supply any required documentation• Sign the form - all licence holders / applicants must sign
What other documents do I need to provide?	<p>Apart from the completed and signed application form, you also need to give us:</p> <ul style="list-style-type: none">• A copy of land title(s) where bores are located and where water is to be used• A map to show us where bores are located and where water is to be used• Note. If a licensee (seller) has deceased, or if this subdivision is part of a deceased estate, please provide a copy of death certificate and copy of will or probate to allow us to confirm executors authority to represent the estate.
How much does the application cost and how do I pay?	<p>Our fee schedule can be downloaded from our website www.srw.com.au (Customer information / Forms and fees)</p> <p>We accept :</p> <ul style="list-style-type: none">• Cheque• Money Order• Cash (over the counter only) <p>If you are posting your application to us and prefer to pay with a credit card, we will send you an email or a SMS for you to contact us on 1300 139 510 for payment.</p>
Where do I send the application?	<p>When the form has been completed and signed by all parties, please send:</p> <ul style="list-style-type: none">• The form• Copy of title(s)• Documents confirming executors authority to represent an estate (if appropriate)• Map &• Payment <p>To: Southern Rural Water, PO Box 153, Maffra, VIC, 3860 or email to srw@srw.com.au</p>
Notes	<ul style="list-style-type: none">• Illegible or incomplete applications will be returned.• Check you have filled everything in correctly. Missing information can delay your application. Incorrect information may result in your application being refused. We will return illegible or incomplete applications.

Current licence details

Licence no.or BEE.....	Type of licence (tick one) <input type="checkbox"/> Groundwater licence or <input type="checkbox"/> Surface water licence	Total volume of existing licence(ML)
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Owners declaration

I/we the undersigned certify that the information provided in this application is true and correct.
I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process.
Application details may also be released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.

Current owners contact details

Given name(s)	Surname	Signature:
Given name(s)	Surname	Signature:
Residential address		
Postal address (if different from residential)		
Telephone	Mobile	Fax
Email		
Dated: / /20		

If there are more than two applicants, please complete Annexure 1. All applicants must sign the declaration

If the licence owner is a company

Name of company:		ABN:
Position	Given name(s):	Surname: Signature:
Position	Given name(s):	Surname: Signature:
Postal address		
Telephone	Mobile	Fax
Email		
Dated: / /20	If there is more than one applicant company, please complete Annexure 1. All applicants must sign the declaration	
Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.		

Details of licences to be subdivided

New licence details (Licence 1)

Licence volume to be assigned _____ megalitres

Subdivided licence owners declaration – Licence 1

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process.

Application details may also be released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.

Subdivided licence owners contact details – Licence 1

Given name(s)	Surname	Signature:
Given name(s)	Surname	Signature:
Residential address (Including postcode)		
Postal address (if different from residential)		
Telephone	Mobile	Fax
Email		
Dated: / /20		

If there are more than two applicants, please complete Annexure 1. All applicants must sign the declaration

If the licence owner is a company

Name of company:		ABN:
Position	Given name(s):	Surname: Signature:
Position	Given name(s):	Surname: Signature:
Postal address		
Telephone	Mobile	Fax
Email		
Dated: / /20	If there is more than one applicant company, please complete Annexure 1. All applicants must sign the declaration	

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.

Land details (Licence 1)

Attach a current copy of the Land Title of each parcel where water is used and where bores, pumps or dams are located. The land title must clearly show volume and folio numbers and land owners details.

If bores, pumps or dams are located on land not owned by you or are on crown land, you must provide written

I have attached a copy of land title / Notice of Acquisition for each parcel where water is used and where bores, pumps and dams are located.

If you are not the owner of the land where the works are to be drilled, or the land is crown land, print the owner or crown land manager's name in capital letters and have them to sign below

Name of occupier or crown land manager

Signature

Use of water (Licence 1)

What will you use the water for? (tick one)

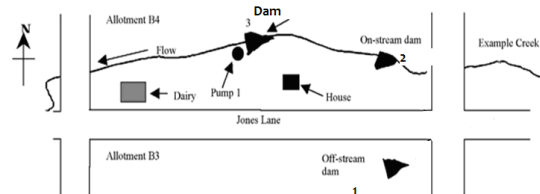
<input type="checkbox"/> Aquaculture	<input type="checkbox"/> Dairy	<input type="checkbox"/> Domestic & Stock (Surfacewater only)	<input type="checkbox"/> Urban Supply
<input type="checkbox"/> Industrial or Commercial	<input type="checkbox"/> Other, Please specify.....		
<input type="checkbox"/> Irrigation	Type of crop	Irrigation area	Ha
<input type="checkbox"/> Reuse. Approximate percentage of water that is considered to be irrigation run off:			%

Works – Bores, pumps or dams (Licence 1)

- (i) Tell us if your works are bores, pumps or dams
- (ii) Provide a sketch or photocopy of a locality plan on a separate A4 sheet showing the locations of ALL bores, pumps and dams on the property. Please show a minimum of two named roads on your map.

Property address:

Example of sketch



Bore, pump or Dam Works ID	Type of use	Annual volume (ML)	Max daily pumping capacity (ML/day)	Maximum daily volume (ML)	Capacity (ML) if dam	Wall height (m) if dam
Example Dam WRK021423	Irrigation	10	n/a	2	20	3

New licence details (Licence 2)

Licence volume to be assigned _____ megalitres

Subdivided licence owners declaration – Licence 2

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process.

Application details may also be released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.

Subdivided licence owners contact details – Licence 2

Given name(s)	Surname	Signature
Given name(s)	Surname	Signature
Residential address (Including postcode)		
Postal address (if different from residential)		
Telephone	Mobile	Fax
Email		
Dated: / /20		

If there are more than two applicants, please complete Annexure 1. All applicants must sign the declaration

If the licence owner is a company

Name of company:		ABN:	
Position	Given name(s):	Surname:	Signature
Position	Given name(s):	Surname:	Signature
Postal address			
Telephone	Mobile	Fax	
Email			
Dated: / /20	If there is more than one applicant company, please complete Annexure 1. All applicants must sign the declaration		

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.

Land details (Licence 2)

Attach a current copy of the Land Title of each parcel where water is used and where bores, pumps or dams are located. The land title must clearly show volume and folio numbers and land owners details.

If bores, pumps or dams are located on land not owned by you or are on crown land, you must provide written

I have attached a copy of land title / Notice of Acquisition for each parcel where water is used and where bores, pumps and dams are located.

If you are not the owner of the land where the works are to be drilled, or the land is crown land, print the owner or crown land manager's name in capital letters and have them to sign below

Name of occupier or crown land manager

Signature

Use of water (Licence 2)

What will you use the water for? (tick one)

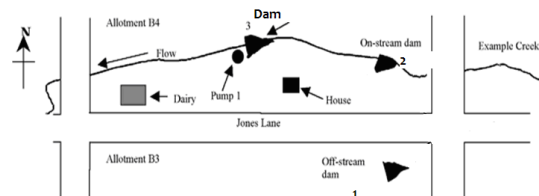
<input type="checkbox"/> Aquaculture	<input type="checkbox"/> Dairy	<input type="checkbox"/> Domestic & Stock (Surfacewater only)	<input type="checkbox"/> Urban Supply
<input type="checkbox"/> Industrial or Commercial	<input type="checkbox"/> Other, Please specify.....		
<input type="checkbox"/> Irrigation	Type of crop	Irrigation area	Ha
<input type="checkbox"/> Reuse. Approximate percentage of water that is considered to be irrigation run off:			%

Works – Bores, pumps or dams (Licence 2)

- Tell us if your works are bores, pumps or dams
- Provide a sketch or photocopy of a locality plan on a separate A4 sheet showing the locations of ALL bores, pumps and dams on the property. Please show a minimum of two named roads on your map.

Property address:

Example of sketch



Bore, pump or Dam Works ID	Type of use	Annual volume (ML)	Max daily pumping capacity (ML/day)	Maximum daily volume (ML)	Capacity (ML) if dam	Wall height (m) if dam
Example Dam WRK021423	Irrigation	10	n/a	2	20	3

New licence details (Licence 3)

Licence volume to be assigned _____ megalitres

Subdivided licence owners declaration – Licence 3

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process.

Application details may also be released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements.

Subdivided licence owners contact details – Licence 3

Given name(s)	Surname	Signature:
Given name(s)	Surname	Signature:
Residential address (Including postcode)		
Postal address (if different from residential)		
Telephone	Mobile	Fax
Email		
Dated: / /20		

If there are more than two applicants, please complete Annexure 1. All applicants must sign the declaration

If the licence owner is a company

Name of company:		ABN:	
Position	Given name(s):	Surname:	Signature:
Position	Given name(s):	Surname:	Signature:
Postal address			
Telephone	Mobile	Fax	
Email			
Dated: / /20	If there is more than one applicant company, please complete Annexure 1. All applicants must sign the declaration		

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.

Land details (Licence 3)

Attach a current copy of the Land Title of each parcel where water is used and where bores, pumps or dams are located. The land title must clearly show volume and folio numbers and land owners details.

If bores, pumps or dams are located on land not owned by you or are on crown land, you must provide written

I have attached a copy of land title / Notice of Acquisition for each parcel where water is used and where bores, pumps and dams are located.

If you are not the owner of the land where the works are to be drilled, or the land is crown land, print the owner or crown land manager's name in capital letters and have them to sign below

Name of occupier or crown land manager

Signature

Use of water (Licence 3)

What will you use the water for? (tick one)

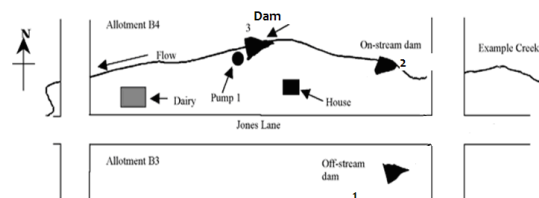
<input type="checkbox"/> Aquaculture	<input type="checkbox"/> Dairy	<input type="checkbox"/> Domestic & Stock (Surfacewater only)	<input type="checkbox"/> Urban Supply
<input type="checkbox"/> Industrial or Commercial	<input type="checkbox"/> Other, Please specify.....		
<input type="checkbox"/> Irrigation	Type of crop	Irrigation area	Ha
<input type="checkbox"/> Reuse. Approximate percentage of water that is considered to be irrigation run off:			%

Works – Bores, pumps or dams (Licence 3)

- (iii) Tell us if your works are bores, pumps or dams
- (iv) Provide a sketch or photocopy of a locality plan on a separate A4 sheet showing the locations of ALL bores, pumps and dams on the property. Please show a minimum of two named roads on your map.

Property address:

Example of sketch



Bore, pump or Dam Works ID	Type of use	Annual volume (ML)	Max daily pumping capacity (ML/day)	Maximum daily volume (ML)	Capacity (ML) if dam	Wall height (m) if dam
Example Dam WRK021423	Irrigation	10	n/a	2	20	3

Notes

1. We suggest that you speak to one of our assessment officers if you have any questions while completing this application form.
2. An up to date copy of land title is to be provided for each land area where water is to be used and where pumps or dams are located
3. Licensed water use. Only one use for the water can be selected. The descriptions below may help you select the correct one. If you require a licence that involves using water for more than one purpose, you will need a separate licence for each purpose.
4. Licences to take and use water belong to the person and not the property. Therefore SRW is unable to formally register interests by any third party, including mortgages.
5. Application fees received with this application may be non refundable or only partially refundable should you decide to opt out of the process at any time after we receive this application form. We recommend that you discuss this proposal with an SRW Assessment Officer before submitting your application.
6. Incomplete applications will be returned to the licence holder. No action will commence until a complete application is received by us.
7. If this application also requests a variation of diversion or extraction volumes, we may need to reassess your proposal considering the volumes requested. If the extraction / diversion rate increases the risk of environmental concerns or interference risk to other water users, you may be asked to pay an additional application fee to modify the licence. Assessment may include referring your application to other agencies, advertising the proposal and notifying neighbours. You may also be required to submit an environmental or hydrogeological assessment report (technical information which will require analysis by SRW) and a water use plan to support your proposal.
8. If your application is approved, your water usage may be metered. SRW will supply a water meter at cost and you can choose to have it installed by a SRW contractor or by a contractor of your choice. As licensee, you pay installation costs. SRW must inspect the completed installation for compliance to standards and specifications. All meters remain the property of SRW. Please contact SRW on 1300 139 510 for further information on metering.

Purpose	Description
Domestic and Stock	Domestic and stock use - as well as general non-irrigation farm use.
Irrigation	Irrigation - as well as domestic and stock use, dairy use, and general non-irrigation farm use
Dairy	Dairy use - as well as domestic and stock use and general non- irrigation farm use
Intensive animal husbandry	Intensive animal husbandry use - as well as domestic and stock use and general non-irrigation farm use
Industrial or commercial	Industrial or commercial use - as well as domestic and stock use
Environmental	Environmental use
Urban water supply	Urban water supply
Power generation	Power generation
Aquaculture	Aquaculture use - as well as domestic and stock use
Seepage and evaporation	Seepage and evaporation

Southern Rural Water's Privacy Statement

Southern Rural Water (SRW) is a Victorian Government Rural Water Corporation.

SRW values and protects the personal information it collects from customer water entitlement or related applicants in line with our business responsibilities, and has always demonstrated a strong culture of protecting the confidentiality of personal information. SRW only collects the information necessary to conduct our business or provide a service to the customer, and essential personal information such as a customer name, address or telephone number is not released outside SRW without customer consent unless reasonably required for related government business such as council rate processes or requested by lawful orders.

Our responsibilities demand sustainable management of water resources and nurturing of the businesses, communities and environments that support and depend on them. In this regard, SRW adopts a transparent approach to the management of water resources and entitlements that balance the open disclosure of generally collected customer related water entitlements (such as usage types, waterway, area and volume details) with the non-disclosure of personal information.

SRW will take all reasonable steps to ensure that the management of personal information collected and disclosed complies with the Water Act 1989 requirements and privacy principles. Any individual is able to gain access to their information.

Privacy Complaints

If you consider that your privacy has been breached or interfered with, you should contact the SRW Privacy Officer at PO Box 153, Maffra Vic 3860, or phone SRW on **1300 139 510**.

More Information

If you want help with your application or more information on Surface Water Licences, visit our website at www.srw.com.au or phone Southern Rural Water on 1300 139 510 and ask for the Surface Water Fact Sheet or speak to an Assessment Officer.

Disclaimer

Southern Rural Water will use the information provided in this Application Form to act on and/or make a Surface Water Licence decision. Should this information be incorrect or change, we may take steps to revoke any licence granted and require you to submit a new application together with the applicable fee.

Annexure 1

Copy this annexure and attach to application if there are more applicants than provided for.

Please print name(s) in full and in capital letters. Illegible applications will be returned. All applicants must sign. All notices will be sent to the postal address of the first named party in the State Water Register.

I/we the undersigned certify that the information provided in this application is true and correct.

I/we understand that this information may be referred to other organisations and/or advertised as part of the application and assessment process or released if reasonably required by government business, requested by lawful orders, or in the public interest; particularly in regard to open disclosure of generally collected water entitlements

Individual applicant(s)

Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature
Given name(s):	Surname:	Signature

Dated: / /20 If there are more applicants, please copy this annexure and attach to application. All applicants must sign the declaration

If applicant is a company

Name of company:		ABN:	
Given name(s):	Surname:	Position	Signature:
Given name(s):	Surname:	Position	Signature:
Postal address (including postcode)			
Telephone		Mobile	Fax
Email			

Dated: / /20 If there are more applicant companies, please copy this annexure and attached to application. All applicants must sign the declaration.

Note that the person(s) who signs on behalf of a company must be authorised to do so, for example, a company secretary or director. We will not accept liability if this form is signed by a person who is not authorised to do so.